

Customer Request Form

REQUESTOR

Organization	<input type="text"/>		
Unit	<input type="text"/>	Office	<input type="text"/>
Address	<input type="text"/>	Postal Code	<input type="text"/>
City	<input type="text"/>	Country	<input type="text"/>

INVOICE ADDRESS

If different from Requestor

Organization	<input type="text"/>		
Unit	<input type="text"/>	Office	<input type="text"/>
Address	<input type="text"/>	Postal Code	<input type="text"/>
City	<input type="text"/>	Country	<input type="text"/>

POINT OF CONTACT

First Name	<input type="text"/>	Last Name	<input type="text"/>
Rank/Title	<input type="text"/>	Job Title	<input type="text"/>
Phone Number	<input type="text"/>	Email Address	<input type="text"/>
Alternate POC If applicable	<input type="text"/>	NS Wan Email If applicable	<input type="text"/>

NATURE OF REQUEST

Services Annex I	<input type="checkbox"/>	Services Annex II	<input type="checkbox"/>
Name of Request	<input type="text"/>		

ANNEX I: Request a Service

See the [NCIA Service Catalogue](#) for all services available.

Service ID and Name

Request unlisted service or provide additional information

Reason for request (operational impact and underlying need)

Requested critical timeline date and rationale

Funding Confirmed Yes ☐ No ☐

Estimated Budget Available Expiry Date

Has there been previous correspondence with NCIA on subject request? Yes ☐ No ☐

If yes, please provide the NCIA Point of Contact

Is the current request following any other existing work? Yes ☐ No ☐

If yes, please provide the CRF Reference Number and/or Price Proposal Reference

If yes, please provide a short description of previous work

Will you attach supporting documents (Ex: Concept of Operations)? Yes ☐ No ☐

If yes, please list them '

ANNEX II: Request for NATO Software Tools

See the [NCIA Service Catalogue](#) for all softwares available. If the software you require is not listed under the section NATO Software Tools, it may be listed under the Services section.

Name of NATO Software Tool and Intended Use

Reason for Request

Testing and Evaluation☐

Operations☐

Training☐

Exercise☐

Other☐

Please specify reason

If you are requesting Air or Missile Defence C2 (AMDC2) tools such as, CSI, ICC (Standard and Complete), JTS Complete, MASE, NIRIS or NISP, please fill in the fields below.

Site Information

Site ID

Type

Architecture

If applicable, select multiple

Solaris SPARC☐

Solaris x86☐

Virtualisation☐

Windows☐

If you are requesting ICC or JTS Complete, please provide a valid Oracle CSI Key

Provision of NATO Tool Software to Commercial Partners

If you require a Commercial Partner to have access to the requested NATO Tool Software, please note that we require the below details for approval prior to the release to the Commercial Partner.

Organization	<div></div>		
Unit	<div></div>	Office	<div></div>
Address	<div></div>	Postal Code	<div></div>
City	<div></div>	Country	<div></div>
First Name	<div></div>	Last Name	<div></div>
Rank/Title	<div></div>	Job Title	<div></div>

Detailed explanation of why Commercial Partner requires NATO Software Tool

AUTHENTICATION

Thank you for filling in the Customer Request Form. Please ensure all information is correct before submitting.

SIGNATURE

DATE OF SUBMISSION

CONTACT INFORMATION

Address

Avenue du Bourget 140
1110 Brussels, Belgium

Phone Number

+32 (0)2 707 8353

Email Address

CustomerRequests@ncia.nato.int

