

Notification of Intent to Request Quotations

Method: Basic Ordering Agreement Plus (BOA+)

Support Services for User Migration and Transition to Operation

NCI Agency Reference #: RFQ-CO-115894-UMTO

Estimated Amount: 1,484,100.00 EUR

NOI Closing Date: 19 July 2023

Solicitation Release Date: Anticipated on 4 September 2023

Solicitation Closing Date: Anticipated on 13 October 2023

Contract Award Date: Anticipated on 2 February 2024

Competition Type: BOA+ Lowest Priced Technically Compliant

The NCI Agency hereby notifies the NATO Nations of its intent to request quotations for the procurement of services for user migration and transition to operation for NATO SECRET (NS) network in NATO sites to support ITM Recovery Increment 1.

The NCI Agency is seeking to establish a framework agreement serving as the preferred vehicle for contractor support on an "as needed" basis. A single award firm-fixed price Indefinite Delivery, Indefinite Quantity (IDIQ) contract is planned.

NCI Agency Point of Contact

Natalia Wojciak, Contracting Officer

RFQCO115894UMTO@ncia.nato.int

Annexes:

- A. Summary of Requirements
- B. Distribution List
- C. List of Prospective Bidders

To : Distribution List

Subject : **Notification of Intent to Request Quotations for Support Services for User Migration and Transition to Operation**

References :

- A.** AC/4-D/2261 (1996 Edition), NSIP Procedures for International Competitive Bidding
- B.** AC/4-D(2019)0004(INV), dated 4 July 2019, Procedure Governing the Use of Basic Ordering Agreements
- C.** NATO Investment Committee Decision Sheet, AC/4-DS(2022)0010; AC/4-DS(2022)0031 (INV); AC/4-DS(2023)0003 (INV)
- D.** AC/4(PP)D/27263-REV2-ADD21-REV1

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1. In accordance with References A through D, the NCI Agency, as the Host Nation responsible to implement the project in subject, hereby gives notice of its intent (NOI) to issue a Request for Quotation (RFQ) for Support Services for User Migration and Transition to Operation under ITM Recovery Increment 1, hereafter referred to as the "Project".
 2. A high-level summary of the Project's technical requirements is set forth in Annex A hereto. These requirements are being refined and will be included in further details as part of the RFQ.
 3. The reference for this Project is RFQ-CO-115894-UMTO, and all correspondence concerning this NOI and subsequent RFQ should reference this number.
 4. Funding obligation shall occur at the time an order is placed against the IDIQ contract.
 5. The estimated investment cost for the services and deliverables included within the scope of the intended contract is €1,484,100.00.
 6. The NCI Agency will use the Basic Ordering Agreement (BOA) Plus bidding procedures. Annex C attached to this letter contains a list of potential bidders which may be able to provide the services required for this Project. This list was compiled from companies already holding an active BOA with the NCI Agency.
 7. In addition to the companies listed in Annex C, the BOA Plus procedures allow national authorities to nominate eligible bidders without an active BOA. Hence, qualified and certified companies interested in receiving an RFQ for this Project are hereby requested to provide a Declaration of Eligibility (DoE), **sent** by their Delegation/Mission to NATO to the NCI Agency contracting authority not later than 19 July 2023, which is 21 calendar days after the date of this letter.

- a. In addition to the certification of the company's security clearances required under this NOI, the DoE should include the following information for each of the nominated companies:
 - Company name
 - Company address
 - Point of Contact (PoC)
 - PoC email address
 - PoC telephone number
 - b. This information is critical to enable prompt and accurate communication with prospective bidders and should be sent electronically to RFQCO115894UMTO@ncia.nato.int.
8. In order to maximize competition the NCI Agency may, at this discretion, accept nominations after the deadline, so long as the RFQ has not been issued. The NCI Agency may even accept, at its discretion, nominations after the RFQ has been issued under the condition that such late nomination will not be used as the basis to request an extension to the bid closing date.
 9. Requests for participation in this competition received directly from individual companies will not be considered, unless they hold a valid BOA with the NCI Agency.
 10. Bidders will be required to declare a bid validity of 12 months from bid closing date. Should the selection and award procedure exceed the bid closing date by more than 12 months, companies will be requested to voluntarily extend the validity of their bids accordingly. Bidders may decline to do so, withdraw their bid and excuse themselves from the bidding process without penalty.
 11. National authorities are advised that the RFQ package is anticipated to be NATO UNCLASSIFIED. However, the RFQ and the contractual documents could contain references to other NATO documents classified as NATO RESTRICTED.
 12. The successful bidder will be required to handle and store classified information up to the level of NATO RESTRICTED. In addition, contractor personnel will be required to work unescorted in Class II Security areas. Therefore, access can only be permitted to cleared individuals. Only companies maintaining such cleared facilities and the appropriate personnel clearances will be able to perform the resulting contract.
 13. The NCI Agency is not liable for any expenses incurred by companies in conjunction with their responses to this NOI and such responses shall not be regarded as a commitment of any kind concerning future procurement of the items or services described herein.
 14. Your assistance in this procurement is greatly appreciated.

For the Chief of Acquisition:

Natalia Wojciak
Contracting Officer

Annex A – Summary of Requirements

Project No. 2020/OIS03301, CP9C0150

1. Project Objective

- 1.1. The NATO Communications and Information Agency (NCI Agency) is currently involved in the implementation of new project for IT Modernization – ITM Recovery Increment 1. This project is compiled of fourteen (14) individual work packages (WPs) which will need to work in coordination with one another, in order to synchronise deliverables and work schedules. The requirement for this notification is WP 12.b-User Migration and Transition to Operation.
- 1.2. The main effort of WP 12.b will contain:
 - 1.2.1. User Migration that includes the preparation and execution of moving users from their current NS End User Devices (EUD) to new ON EUDs so that they can continue to operate in their roles with minimal disruption.
 - 1.2.2. Transition to Operation which is the end-to-end set of activities that lead to the successful move from legacy to new NS environment and user operational acceptance including the decommissioning of legacy hardware/software assets. This is a fundamental phase which links all the ITM Recovery Increment 1 deliverables that enhances operational capabilities direct to the customer and user.
- 1.3. The user migration will be performed in the following NATO sites:

Spiral	Location	Country
Spiral 1	Mons	Belgium
Spiral 1	Naples	Italy
Spiral 2	Brunssum	Netherlands
Spiral 2	Norfolk	USA
Spiral 2	Northwood	UK
Spiral 2	Izmir	Türkiye
Spiral 2	Ramstein	Germany
Spiral 2	Sigonella	Italy
Spiral 2	Geilenkirchen	Germany
Spiral 2	Ulm	Germany
Spiral 3	Lisbon,	Portugal
Spiral 3	Uedem,	Germany
Spiral 3	Torrejon,	Spain

Spiral 3	Poggio Renatico,	Italy
Spiral 3	Wessel,	Germany
Spiral 3	Grazzanise,	Italy
Spiral 3	Bydgoszcz,	Poland
Spiral 3	Blandford/Stafford,	UK
Spiral 3	Haderslev,	Denmark
Spiral 3	Pleso,	Croatia
Spiral 3	Bucharest,	Romania
Spiral 3	Gorna Molina,	Bulgaria
Spiral 3	Lipnik nad Becnou,	Czech Republic
Spiral 3	Ruzomberok,	Slovakia
Spiral 3	Szekesfehervar	Hungary
Spiral 3	Vilnius,	Lithuania
Spiral 3	Aktion,	Greece
Spiral 3	Konya,	Türkiye
Spiral 3	Trapani,	Italy
Spiral 3	Oerland	Norway

- 1.4. Item to note, this WP will not include any hardware procurement and is determined on deliverables from other work packages.

2. Scope of Work

- 2.1. The NCI Agency has a requirement for subject matter experts to support the IT Modernization WP 12.b – User Migration and Transition to Operation.
- 2.2. Under the coordination of the NCI Agency Point of Contact or delegated staff, the Contractor team will:
- Consolidate/harmonize List of users and GOLD DATA;
 - Consolidate/harmonize black-out periods;
 - Test the planned user migration approach (Alpha and Beta tests) and mitigate experienced issues and iterate the User Migration Strategy accordingly. The intent is to carry out a test run of the migration approach and schedule with an agreed site and small set of representative users. This will enable any issues to be rectified before the first set of users migrate. The test run will be facilitated by the Contractor team in conjunction with other key NCI Agency stakeholders including a selected CSU and group of volunteer users.;

- Distribute and communicate user migration guidance;
- Provide briefings to the users that will explain the upcoming IT upgrade, new devices and user migration details;
- Execute site survey;
- Produce site survey reports;
- Connect EUDs to power and network;
- Execute Pre-User Migration Checklist;
- Address any shortfall related to the “readiness for user migration”;
- Support users in the migration activities;
- Assist with the Smart Card activation kiosk set-up;
- Assist and support with Smart Card activation;
- Ensure user signature on the SecOps agreement (user account request) form;
- Assist and support with the AD objects update (user rename, security group membership etc);
- Support users in transition activities to the new NS network;
- Disposal of classified devices/material based on security regulations;
- Provide How-to Guidance to the users;
- Execute Post –Transition checklist;
- Provide Early Life Support.

Annex B – Distribution List

NATO Delegations:

Albania	Greece	Poland
Belgium	Hungary	Portugal
Bulgaria	Iceland	Romania
Canada	Italy	Slovakia
Croatia	Latvia	Slovenia
Czech Republic	Lithuania	Spain
Denmark	Luxembourg	The Republic of Türkiye
Estonia	Montenegro	The United Kingdom
France	Netherlands	The United States
Germany	North Macedonia	
	Norway	

Embassies in Brussels (Attn: Commercial Attaché):

Albania	Greece	Poland
Belgium	Hungary	Portugal
Bulgaria	Iceland	Romania
Canada	Italy	Slovakia
Croatia	Latvia	Slovenia
Czech Republic	Lithuania	Spain
Denmark	Luxembourg	The Republic of Türkiye
Estonia	Montenegro	The United Kingdom
France	Netherlands	The United States
Germany	North Macedonia	
	Norway	

NCI Agency – All NATEXs

Annex C – List of Prospective Bidders

Country	Vendor
ALBANIA	TCN shpk
BELGIUM	ATOS
BELGIUM	BE NETWORKS
BELGIUM	DUSTIN BELGIË (CENTRALPOINT) NV
BELGIUM	Damovo Belgium NV/SA
BELGIUM	Dimension Data Belgium
BELGIUM	Exitas nv
BELGIUM	Klarrio BV
BELGIUM	Michael Bailey Associates Project Servic
BELGIUM	Prodata Systems
BELGIUM	PwC Enterprise Advisory BV/SRL
BELGIUM	Quality Business Engineering Europe
BULGARIA	Electron Progress EAD
BULGARIA	KRISTANEA LTD.
BULGARIA	Lirex BG Ltd
BULGARIA	SmartCom-Bulgaria AD
CANADA	ADGA Group Consultants, Inc.
CANADA	CryptoMill Technologies Ltd.
CANADA	HumanLed Inc.
CANADA	RHEA Inc.
CANADA	Valcom Consulting Group Inc
CROATIA	CROZ d.o.o. za informaticku djelatnost
CROATIA	CS Computer Systems Ltd
CROATIA	IN2 Information Engineering Ltd.
CROATIA	INsig2 d.o.o.
CROATIA	KING ICT d.o.o
CROATIA	Podatkovni Centar Kriz d.o.o.
CROATIA	Senso IS d.o.o.
CROATIA	Span PLC
CROATIA	VERSO ALTIMA d.o.o.
CZECH REPUBLIC	AEC a.s.
CZECH REPUBLIC	Autocont
CZECH REPUBLIC	Compactive s.r.o.
CZECH REPUBLIC	Damovo Ceska republika s.r.o.
CZECH REPUBLIC	Skill s.r.o.

CZECH REPUBLIC	TietoEnator Czech s.r.o.
DENMARK	GM MERC A/S
DENMARK	Gatehouse A/S
DENMARK	Systematic A/S
DENMARK	Terma A/S
ESTONIA	Aktors OÜ
FRANCE	ATDI
FRANCE	Altran technologies _ASD Paris
FRANCE	GEKA Telecom
FRANCE	Geos Groupe
FRANCE	Global Technologies
FRANCE	IDEMIA Identity & Security France
FRANCE	ISCI
FRANCE	Magellium
FRANCE	Société Réseau Informaique et Gestion
FRANCE	Sopra Steria Group
GERMANY	ARKTIS IT solutions GmbH
GERMANY	Bechtle GmbH & Co.KG
GERMANY	Cognizant Consulting and Services GmbH
GERMANY	Corporate quality consulting GmbH
GERMANY	INTEC Industrie-Technik GmbH & Co.KG
GERMANY	KB Impuls Service GmbH
GERMANY	ML Consulting GmbH
GERMANY	OrgaTech GmbH
GERMANY	SALT Solutions GmbH
GERMANY	jinit[AG für Digitale Kommunikation
GREECE	Altec Integration S.A.
GREECE	Info-Quest SA
GREECE	Intracom Defense Electronics S.A.
GREECE	ONEX S.A.
GREECE	PC SYSTEMS S.A.
HUNGARY	Honvédelmi Minisztérium Elektronikai,Logisztikai és Vagyonkezelő zrt.
HUNGARY	Kapsch BusinessCom Kft.
HUNGARY	Navigator Zrt.
HUNGARY	S&T Consulting Hungary Ltd.
HUNGARY	Synergon Information Systems plc- Synergon Integrator Kft

ITALY	3F & EDIN Spa
ITALY	EUROPA NETWORKING SRL
ITALY	IES - S.r.L.
ITALY	NA.EL. SRL
ITALY	NETGROUP
ITALY	SIMAV SPA
ITALY	Sirti Digital Solutions S.p.A.
ITALY	TELSY S.p.A.
ITALY	Telecom Italia S.p.A
ITALY	ePM-Engineering to Project Management sr
LATVIA	Baltic Information & Security Systems
LATVIA	DATI Group, LLC
LATVIA	DPA Ltd
LATVIA	Datakom LTD
LATVIA	SIA Fima
LITHUANIA	JSC FIMA (UAB)
LITHUANIA	Novian Technologies UAB
LITHUANIA	iTree Lietuva UAB
LUXEMBOURG	Charles Oakes & Co
LUXEMBOURG	SNOWBALL TECHNOLOGY SARL
NETHERLANDS	Fresh Connections B.V.
NETHERLANDS	ITAQ INTERIM PROFESSIONALS BV
NETHERLANDS	NCIM-Groep
NETHERLANDS	Qnextion
NETHERLANDS	Quanza Engineering B.V.
NETHERLANDS	Solitee B.V.
NETHERLANDS	Truedata B.V.
NORWAY	3D perception AS
NORWAY	Atea Norge AS
POLAND	Asseco Poland S.A.
POLAND	COMARCH Spółka Akcyjna
POLAND	EXENCE S.A.
POLAND	Ework Group Sp. z o.o.
POLAND	MGR Integration Solutions Polska
POLAND	Newind sp. z o.o.
POLAND	Softblue Michal Kierul
POLAND	Transition Technologies Managed Services
POLAND	Unizeto Technologies SA

POLAND	XCOMP
PORTUGAL	EID S.A.
PORTUGAL	Indra Sistemas Portugal, S.A.
ROMANIA	Alfa Rom Consulting SRL
ROMANIA	BITLOSOPHY S.R.L.
ROMANIA	Connections Consult SA
ROMANIA	Interactive Software SRL
ROMANIA	Romsys SRL
ROMANIA	SC Mira Telecom SRL
ROMANIA	SC SIVECO Romania SA
ROMANIA	Teamnet International S.A.
ROMANIA	Technology Systems and Services International S.R.L.
ROMANIA	certSIGN S.A.
SLOVAKIA	Aliter Technologies a.s
SLOVAKIA	InterWay, s.r.o.
SLOVENIA	Igea d.o.o.
SLOVENIA	Unistar LC d.o.o.
SPAIN	ACT SISTEMAS SL
SPAIN	INETUM
SPAIN	Indra Sistemas S.A.
SPAIN	KRC ESPAÑOLA, S.A.
SPAIN	Newpoint Servicios Especializados
TURKIYE	Altay Kollektif SirketiM. Murad Dural Ve Ort.
TURKIYE	Ayesas Aydin Yazilim Ve Elektronik Sanayi Anonim Sirketi
TURKIYE	E+M Elektrik Sistem Hizmetleri Ltd. Sti.
TURKIYE	HAVELSAN Hava Elektronik San. Ve Tic A.S.
TURKIYE	ICterra Bilgi ve Iletisim Teknolojileri
TURKIYE	MANTIS Software & Consultancy Company
TURKIYE	Mesa Mesken Sanayii A.S.
TURKIYE	Milsoft Yazilim Teknolojileri A.S.
TURKIYE	STM Savunma Teknolojileri Mühendislik ve
TURKIYE	Suta Insaat ve Muhendislik Sirketi
UNITED KINGDOM	CDW Limited
UNITED KINGDOM	CISTOR LTD
UNITED KINGDOM	Crea8tive Mix Consulting
UNITED KINGDOM	General Datatech
UNITED KINGDOM	IOSTRAP, LTD
UNITED KINGDOM	Leonardo UK Ltd

UNITED KINGDOM	Skillsearch Limited
UNITED KINGDOM	Softcat plc
UNITED KINGDOM	Spektrum Management Group Ltd
UNITED KINGDOM	Storm Technologies Ltd
UNITED STATES	AUTOMATION INNOVATIONS LLC
UNITED STATES	Advanced Computer Concepts
UNITED STATES	Advanced Systems Technology, inc.
UNITED STATES	Business Integra Technology Solutions, I
UNITED STATES	Creative Information Technology, Inc.
UNITED STATES	Decypher Technologies Ltd.
UNITED STATES	EMW, Inc.
UNITED STATES	Guident Technologies Inc
UNITED STATES	Modern Technology Solutions, Inc.
UNITED STATES	Onshore Technology Consultants
UNITED STATES	Optimum Solutions, Inc.
UNITED STATES	Presidio Networked Solutions, Inc
UNITED STATES	SBG Technology Solutions
UNITED STATES	Smartronix, Inc.
UNITED STATES	Stellar Services Inc
UNITED STATES	Technology and Management International LLC (TAMI)
UNITED STATES	Ultisat dba Speedcast Government
UNITED STATES	Vectrus Systems Corporation