

NCIA/ACQ/2021/06707  
19 March 2021

**Notification of Intent to Invite International Competitive Bids for:**

**IT Strategic Research and Analysis Subscription**

**IFB-CO-115419-ITSR**

**TOTAL ESTIMATED VALUE: EUR 7,500,000**

**PERIOD OF PERFORMANCE: 1 BASE YEAR + 4 OPTION YEARS**

The NCI Agency expects to issue the Invitation for Bid (IFB) in Q2 2021 with an anticipated Contract award in Q3 2021.

**NCI Agency Point of Contact**

**Mrs Lise Vieux-Rochat, Contracting Officer**

**E-mail: [lise.vieuxrochat@ncia.nato.int](mailto:lise.vieuxrochat@ncia.nato.int)**

To : Distribution List

Subject : **Notification of Intent to Invite International Competitive Bids for Procurement of IT Strategic Research and Analysis Subscription**

Reference(s) A. AC/337-D(2016)0014 dated 16 March 2016  
B. BC-D(2018)0004-FINAL dated 29 January 2018  
C. BC-D(2019)0129-ADD2 (INV) dated 9 July 2019

1. In accordance with References A through C, notice is hereby given of the intent of the NATO Communications and Information Agency (NCI Agency), acting as Host Nation responsible of implementing the subject requirement, to issue an Invitation for Bid (IFB) for the procurement of IT Strategic Research and Analysis Subscription.

2. A summary of the requirements of this Invitation for Bid (IFB) is set forth in Annex A, attached to this letter. This requirement is being refined and detailed as part of the preparation of the Invitation for Bid.
3. The reference for the Invitation for Bid is IFB-CO-155419-ITSR, and all correspondence concerning this IFB should reference this number.
4. The estimated cost for the services and deliverables included within the basic scope of the intended contract is not to exceed 1,500,000 EUR for the one year base period and 1,500,000 EUR for each option period when exercised, for a total of not to exceed 7,500,000 EUR for five years.
5. NCI Agency will use International Competitive Bidding (ICB) governed by BC Procedures for this procurement with a bidding methodology of award to lowest price technically compliant.
6. The Contract resulting from the IFB will be a single Firm Fixed Price (FFP) Contract. The NCI Agency intends to place a single Contract with one Contractor. No partial bidding will be allowed.
7. The formal IFB is planned to be issued in Q2 2021 with a Bid Closing Date in June 2021 and Contract Award in Q3 2021.
8. Bidders are advised that there will be a required bid validity of 6 months from the closing date for receipt of bids. Should the selection and award procedure extend beyond 6 months after the Bid Closing Date, firms will be requested to voluntarily extend the validity of their bids. Bidders may decline to do so, withdraw their bid and excuse themselves from the bidding process without penalty.
9. National responsible authorities are kindly requested to provide to the NCI Agency Declarations of Eligibility, not later than **30 April 2021** of qualified and certified firms which are interested in bidding for this project. In addition to the certification of the firm's security clearances required under this NOI, the Declarations of Eligibility should include the following information for each of the nominated firms: Name of the Firm, Telephone number, E-mail address and one Point of Contact. This information is critical to enable prompt and accurate communication with prospective Bidders and should be sent to the following email addresses:

E-mail : [Lise.Vieuxrochat@ncia.nato.int](mailto:Lise.Vieuxrochat@ncia.nato.int)

Cc to : [Gracja.Jablonska@ncia.nato.int](mailto:Gracja.Jablonska@ncia.nato.int)

10. National authorities are advised that the IFB package is anticipated to be NATO UNCLASSIFIED.
11. Requests for participation in this competition received directly from individual firms cannot be considered.
12. The NCI Agency point of contact for all information concerning this IFB is Mrs. Lise Vieux-Rochat, Contracting Officer, email: [Lise.Vieuxrochat@ncia.nato.int](mailto:Lise.Vieuxrochat@ncia.nato.int)

13. Your assistance in this procurement is greatly appreciated

FOR THE DIRECTOR OF ACQUISITION:

Lise Vieux-Rochat  
Contracting Officer

**Attachment(s):**

Annex A- Summary of the Requirements

## **Distribution List**

**NATO Delegations (Attn: Infrastructure Adviser)**

**Embassies in Brussels (Attn: Commercial Attaché)**

**NCI Agency – All NATEXs**

## Annex A – Summary of the Requirements

The subscription explicitly seeks expertise, products, advice and services in the following areas:

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|---|---|
| <ol style="list-style-type: none"> <li>1. Agile Development</li> <li>2. Application Development Processes and Tools</li> <li>3. Application Integration Platforms</li> <li>4. Artificial Intelligence</li> <li>5. Big Data and Analytics</li> <li>6. Bring Your Own Device (BYOD) strategies</li> <li>7. Business Intelligence</li> <li>8. Business Process Improvement</li> <li>9. Business / Operations Metrics</li> <li>10. Change Management</li> <li>11. CIO conferences</li> <li>12. Cloud Computing</li> <li>13. Contract Negotiation with major vendors</li> <li>14. Cost Optimization</li> <li>15. CRM</li> <li>16. Cyber Security</li> <li>17. Data Governance</li> <li>18. Data Science</li> <li>19. Demand Management</li> <li>20. DevOps</li> <li>21. Digital workplace</li> <li>22. End User Computing</li> <li>23. Enterprise Architecture</li> <li>24. Enterprise Licence Agreements</li> <li>25. ERP and related enterprise applications</li> <li>26. Governance</li> <li>27. Human Resources Management</li> <li>28. Identity and Access Management</li> <li>29. IKM</li> <li>30. Information Security</li> <li>31. Infrastructure Modernisation and</li> </ol> | <ol style="list-style-type: none"> <li>Consolidation</li> <li>32. Innovation</li> <li>33. Internet of Things</li> <li>34. IT Asset management</li> <li>35. ITIL Processes</li> <li>36. Legal issues</li> <li>37. Machine learning</li> <li>38. Management of IT Infrastructure and Operations</li> <li>39. Market Research</li> <li>40. Mobile Application Development</li> <li>41. Mobility trends</li> <li>42. Open Source Software</li> <li>43. Portal and Web Strategy</li> <li>44. Program and Portfolio Management</li> <li>45. SLAs</li> <li>46. SOA and Web Services</li> <li>47. Social Media</li> <li>48. Sourcing Strategies</li> <li>49. Storage Trends</li> <li>50. Technology Product Sectors</li> <li>51. Telecommunications Services</li> <li>52. Unified Communication and Collaboration</li> <li>53. Unified Computing</li> <li>54. Vendor Evaluations / Assessments</li> <li>55. Virtual Desktop Infrastructure</li> </ol> |
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