



**NCI Agency, E&T Service Line**  
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NCIA/DAS/E&T/2018/2903  
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To : See Distribution  
 Subject : **NCI Agency training requests for 2019**

1. The Education and Training team of the NATO Communications and Information Agency has recently completed the 2019 Training Catalogue and course schedule. This letter provides guidance on requesting training from the NCI Agency in order to prepare for the 2019 Academic Year. The NCI Agency provides a comprehensive catalogue of courses in the entire spectrum of C4ISR and Cyber Defense.
2. The NCI Agency 2019 course catalogue and the course schedule can be downloaded (in PDF format) from <http://www.ncia.nato.int/training>. These are living documents which will be updated as required. Please check regularly for updates.
3. Training will be provided at one of the NCI Agency training facilities or by a mobile training team on-site at the requesting unit. NCI Agency training facilities are:
  - NCI Agency site / NATO CIS School (NCISS) in Latina, (ITA);
  - NCI Agency site / Interim Facility in Oeiras (PRT);
  - NCI Agency site / NCI (future) Academy facilities in Oeiras (PRT);
  - NCI Agency site in Mons, (BEL);
  - NCI Agency site in The Hague, (NLD).
4. Since NCI Agency is a customer funded organisation, courses will be charged to the respective customers. Aim is to have most training services covered in annual contracts with each customer. Prices will be included in the C4ISR & Cyber Training catalogue later in the year<sup>1</sup>.

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<sup>1</sup> Course prices (for seats and iterations) will be added to the catalogue later this year. Until that time prices for specific courses are provided upon demand, using the NCI Agency Customer Request Form.



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 and Information Agency  
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[www.ncia.nato.int](http://www.ncia.nato.int)

5. The process to request participation in NCI Agency 2019 training is supported by an upgraded version of STUDABA (available on unclassified internet) and consists of the following steps:
  1. All addressed units are requested to check or nominate their local training coordinators for a STUDABA account.
  2. Unit Training Coordinators are requested to bid all course demand through STUDABA (*Class/Unit Seat Request/Add*), using correct priority (as defined in STUDABA) in scheduled iterations by 28 July 2018.
  3. Remarks to bids are optional (for example asking delivery by Mobile Training Team (MTT)).
  4. Training required on top of / outside scheduled iterations can be addressed using the yellow button "request additional class".
  
6. Costs  
All Courses will be customer funded and are divided in Categories:
  - Cat A: Seats prepaid by the 2019 Centralised Service Level Agreement (CSLA), provided at no additional cost when delivered at Agency training facility. For Mobile Training Teams, NCS units will be charged for travel and per diem only. NFS and national units will be charged a course price covering all cost involved.
  - Cat B: Seats prepaid for SHAPE staff under the 2019 SHAPE SLA, students listed by other units will be charged.
  - Cat C: Seats prepaid for NCS staff under the 2019 AirC2 Program of Work, other students listed will be charged.)
  - Cat D: Units will be charged for seat / iteration price.
  
7. Since STUDABA was upgraded to a newer version also the STUDABA user guide will be updated and made available at <http://www.ncia.nato.int/training>. Further coordination of the training requests and communication on NCI Agency courses will be with the local training coordinators. Please provide any updates for names and e-mail addresses of training coordinators to [training@ncia.nato.int](mailto:training@ncia.nato.int).
  
8. NCI Agency aims to publish the resulting allocations of course seats to requesting Units at the NCI Agency 3rd E&T Conference, 23-24 October 2018 in Lisbon (invitations and registration details available as of July 2018).
  
9. The process, including priorities for seat allocation, is further detailed in the introduction text of the catalogue. For further information on the process, please contact the NCI Agency E&T team through [training@ncia.nato.int](mailto:training@ncia.nato.int).



Jean Paul Massart

Chief Education &amp; Training (E&amp;T) Service Line

## Distribution

### ACTION

#### **External**

ALLIED RAPID REACTION CORPS (ARRC)  
 CIVIL-MILITARY CO-OPERATION CENTRE OF EXCELLENCE (CCOE)  
 COMPONENT COMMAND AIR RAMSTEIN (CC AIR)  
 DEPLOYABLE AIR COMMAND & CONTROL CENTRE (DACCC)  
 DEPLOYABLE AIR CONTROL CENTRE RECOGNIZED AIR PICTURE PRODUCTION  
 CENTRE SENSOR FUSION POST (DARS)  
 EUROPEAN GENDARMERIE FORCE (EGF/EUROGENDFOR)  
 EUROCORPS  
 EUROPEAN UNION COMMAND (EUC)  
 EUROPEAN UNION MILITARY STAFF (EUMS)  
 HQ NAVAL STRIKING AND SUPPORT FORCES NATO (COMSTRIKFORNATO)  
 HQ AIR COMMAND RAMSTEIN  
 HQ ALLIED COMMAND OPERATIONS (HQ ACO)  
 HQ EUROCORPS  
 HQ GE/NL CORPS  
 HQ KOSOVO FORCE (KFOR)  
 HQ LAND COMMAND IZMIR  
 HQ MARITIME COMMAND NORTHWOOD  
 HQ MULTINATIONAL CORPS NORTHEAST (MNC NE)  
 HQ RESOLUTE SUPPORT (RS)  
 HQ SKOPJE  
 HQ SUPREME ALLIED COMMAND TRANSFORMATION (HQ SACT)  
 HQ UNITED STATES AIR FORCE IN EUROPE (USAFE)  
 HQ UNITED STATES ARMY EUROPE (USAREUR)  
 HQ UNITED STATES STRATEGIC COMMAND (USSTRATCOM)  
 Human Int COE  
 ICELANDIC COAST GUARD  
 JOINT ANALYSIS & LESSON LEARNED CENTRE (JALLC)  
 JOINT FORCE COMMAND BRUNSSUM (JFCBS)  
 JOINT FORCE COMMAND NAPLES (JFCNP)  
 JOINT FORCE TRAINING CENTER (JFTC)  
 JOINT LOGISTIC SUPPORT GROUP (JLSG)  
 JOINT WARFARE CENTRE (JWC)  
 LUXEMBURG ARMY (LUX ARMY)  
 MINISTRY OF DEFENCE ALBANIA (MOD ALB)  
 MINISTRY OF DEFENCE BELGIUM (MOD BEL)  
 MINISTRY OF DEFENCE BULGARIA (MOD BGR)  
 MINISTRY OF DEFENCE CROATIA (MOD CRO)  
 MINISTRY OF DEFENCE CZECH REPUBLIC (MOD CZE)  
 MINISTRY OF DEFENCE DENMARK (MOD DNK)





MINISTRY OF DEFENCE ESTONIA (MOD EST)  
MINISTRY OF DEFENCE FRANCE (MOD FRA)  
MINISTRY OF DEFENCE GERMANY (MOD DEU)  
MINISTRY OF DEFENCE GREAT BRITAIN (MOD GBR)  
MINISTRY OF DEFENCE GREECE (MOD GRC)  
MINISTRY OF DEFENCE HUNGARY (MOD HUN)  
MINISTRY OF DEFENCE ITALY (MOD ITA)  
MINISTRY OF DEFENCE LATVIA (MOD LVA)  
MINISTRY OF DEFENCE LITHUANIA (MOD LTU)  
MINISTRY OF DEFENCE NETHERLANDS (MOD NLD)  
MINISTRY OF DEFENCE NORWAY (MOD NOR)  
MINISTRY OF DEFENCE POLAND (MOD POL)  
MINISTRY OF DEFENCE PORTUGAL (MOD PRT)  
MINISTRY OF DEFENCE ROMANIA (MOD ROU)  
MINISTRY OF DEFENCE SLOVAKIA (MOD SVK)  
MINISTRY OF DEFENCE SLOVENIA (MOD SVN)  
MINISTRY OF DEFENCE SPAIN (MOD ESP)  
MINISTRY OF FOREIGN AFFAIR ICELAND (MFA ICELAND)  
MOVEMENT COORDINATION CENTRE EUROPE (MCCE)  
MULTINATIONAL CIMIC GROUP  
MULTINATIONAL CORPS NORTHEAST - Poland  
NATIONAL DEFENCE HEADQUARTERS OTTAWA (NDHQ OTTAWA)  
NATO AIRBORNE EARLY WARNING FORCE COMMAND (NAEWFC)  
NATO AIRBORNE EARLY WARNING FORCE E3A COMPONENT  
NATO CIS GROUP (NCISG)  
NATO DEPLOYABLE CORPS GREECE (NDC-GR)  
NATO EUROFIGHTER AND TORNADO MANAGEMENT AGENCY (NETMA)  
NATO HEADQUARTERS (NATO HQ)  
NATO HEADQUARTERS CONSULTATION, COMMAND AND CONTROL STAFF (NHQ3CS)  
NATO HELICOPTER DESIGN AND DEVELOPMENT PRODUCTION AND LOGISTICS  
MANAGEMENT AGENCY (NAHEMA)  
NATO HQ INTERNATIONAL MILITARY STAFF (IMS)  
NATO INTELLIGENCE FUSION CENTRE (NIFC)  
NATO RAPID DEPLOYABLE CORPS ITALY (NRDC-ITA)  
NATO RAPID DEPLOYABLE CORPS SPAIN (NRDC-ESP)  
NATO RAPID DEPLOYABLE CORPS GREECE (NRDC-GRC)  
NATO RAPID DEPLOYABLE CORPS TURKEY (NRDC-TUR)  
NATO RESEARCH AND TECHNOLOGY AGENCY (NRTA)  
NATO SCHOOL OBERAMMERGAU (NSO)  
NATO SOFTWARE TOOL SPAIN (MOD ESP NST)  
NATO SOFTWARE TOOL POLAND (MOD POL NST)  
NATO SOFTWARE TOOL NETHERLANDS (MOD NLD NST)  
NATO SOFTWARE TOOL GREAT BRITAIN (MOD GBR NST)  
NATO SUPPORT AGENCY (NSPA)  
NSPA NATO AIRLIFT MANAGEMENT PROGRAMME (NAMP)  
SHAPE MILITARY PARTNERSHIP DIVISION (SHAPE MPD)  
STRATEGIC AIRLIFT CAPABILITY (SAC)



TURKISH GENERAL STAFF ANKARA (TGS ANKARA)  
STRIKFORNATO

**Internal**

NCI AGENCY E&T SL (for all NCIA staff / "internal training")

**INFO**

**External**

SACT DCOS JFT  
SHAPE DCOS CIS & CYBER DEFENCE DIVISION (CCD)  
SHAPE J6 SERVICE MANAGEMENT BRANCH (SMB)  
SHAPE J2/J3/J4/J5 (as OPERATIONAL COURSE SPONSORS)  
1<sup>ST</sup> NATO SIGNAL BATTALION  
2<sup>ND</sup> NATO SIGNAL BATTALION  
3<sup>RD</sup> NATO SIGNAL BATTALION  
NCI AGENCY NATO CIS SCHOOL (NCISS)  
NCI AGENCY CIS SUSTAINMENT SUPPORT CENTRE (CSSC)  
NCIA AGENCY NATO PROGRAMMING CENTRE GLONS (NPC GLONS)  
NCI AGENCY CSU BRUNSSUM  
NCI AGENCY CSU BRUSSELS  
NCI AGENCY CSU BYDGOSZCZ  
NCI AGENCY CSU IZMIR  
NCI AGENCY CSU LISBON  
NCI AGENCY CSU MONS  
NCI AGENCY CSU NAPLES  
NCI AGENCY CSU NORFOLK  
NCI AGENCY CSU NORTHWOOD  
NCI AGENCY CSU POGGIO RENATICO  
NCI AGENCY CSU RAMSTEIN  
NCI AGENCY CSU TORREJON  
NCI AGENCY CSU UEDEM

**Internal**

NCI AGENCY COS  
NCI AGENCY COO  
NCI AGENCY DIRECTORATE APPLICATION SERVICES (DAS)  
NCI AGENCY DIRECTORATE SERVICE OPERATIONS (DSO)  
NCI AGENCY DIRECTORATE INFRASTRUCTURE SERVICES (DIS)