NATO COMMUNICATION & INFORMATION SYSTEMS SERVICES AGENCY
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IFIB NCSA-NCHQ-12-08

TO: MBC's Distribution List for International Competitive Bidding

SUBJECT: Invitation for International Bidding (IFIB) for the provision of Tools for Operations Planning Functional Services (TOPFAS) training in NATO sites.

DATE: 26 March 2012

1. In accordance with NCSA Procurement Directive 60-70, Annex B[1] dated 10 March 2009, the following information is provided in anticipation of release of an IFIB for the provision of the subject services as follows

    a. Base contract: ca 4 months (2012)
    b. Options: up to four one-year support.

IFIB Reference Number: IFIB NCSA-NCHQ-12-08

Title of IFIB: Provision of Tools for Operations Planning Functional Services (TOPFAS) training

Classification:
- IFIB Documents: NATO Unclassified.
- Bidders and Contractor: to the extent it is required by their National Security Authority (NSA), the bidders, and subsequently the Contractor, must be in possession of a current NATO Secret security clearance delivered by this Authority.
- Work : NATO SECRET (Contractor personnel)

Estimated Issue Date: beginning of May 2012

Estimated Bid Closing Date: July 2012

Bidding Procedure: Two Envelopes – IFIB

Funding: Fiscal Years 2012 and 2013-2016 (Budget 177)

Eligibility: NATO delegations and/or any other organisations they have designated have the opportunity to submit names of eligible, interested, and capable Companies originating from participating nations.

[1] http://www.ncsa.nato.int/doc/procurement_directive60_70.pdf

Requirement:

The overall task for the contractor is to provide support and assistance to the FAS Section to train users of the TOPFAS applications in the analysis, planning, and execution of expeditionary deployments at the Strategic and Operational Levels, and in a Joint Service and Multi-National environment using the AIS Bi-SC Functional Services programs.

Delivery Locations: Locations throughout Europe and the USA.

Partial Bidding: Not Authorised

Web Site: www.ncsa.nato.int/business.htm

2. NCSA will post the solicitation documents on the aforementioned website.

3. You are hereby invited to nominate companies and to send the declaration of eligibility by facsimile not later than **Monday 30 April 2012** (COB Brussels time)

   Please include in your declaration of eligibility, the company name, full mailing address, point of contact information (e.g. phone number, e-mail address, and facsimile number). This and any other correspondence should be addressed to:

   NCSA BUDFIN—Purchasing & Contracting Branch
   Attn: Mrs. Yseult GODIMUS
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L.C. Gregory
Financial Controller
NATO CIS Services Agency

Attachment: N/A